



**FORWARD PLAN OF KEY DECISIONS
Environment and Neighbourhoods**

1 March 2011 – 30 June 2011

FORWARD PLAN OF KEY DECISIONS

For the period 1 March 2011 to 30 June 2011

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
ALMO and BITMO City Wide Domestic and Commercial Electrical Testing Programme Key decision to approve new contract	Director of Environment and Neighbourhoods ()	1/3/11	With ALMO's and BITMO	Proposed new contract	Director of Environment and Neighbourhoods paul.m.clarke@leeds.gov.uk
Award of contracts under the Skilled For Success Programme To award contracts with an approximate value of between £40k - £325k per contract. The tendering opportunity is within £500k	Director of Environment and Neighbourhoods ()	1/3/11	Procurement Unit	Report to award contracts with delegated decision notification will be submitted in January 2010	Director of Environment and Neighbourhoods stephen.boyle@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Request to put in place a Framework Agreement for a period of 2(+1+1) years for the provision of Housing Related Support for Young People</p> <p>Authorisation to put in place a Framework Agreement for a period of 2(+1+1) years for the provision of Housing Related Support for Young People</p>	<p>Director of Environment and Neighbourhoods ()</p>	<p>1/3/11</p>	<p>n/a</p>	<p>Report to be presented to the Delegated Decision Panel</p>	<p>Neil Evans, Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk</p>
<p>ENE Consultation Services roll out</p> <p>To authorise the award of the area wide repairs and maintenance service for East North East Homes to Construction Services</p>	<p>Director of Environment and Neighbourhoods ()</p>	<p>1/3/11</p>	<p>n/a</p>	<p>n/a</p>	<p>Steve Hunt steve.hunt@leeds.co.uk</p>

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<p>Request to enter into a 3 (+1+1) year Supporting People contract with Leeds Housing Concern to provide the Single Homeless Women's Service at a contract value of approx. £530,500 per annum</p> <p>Approval to enter into a 3 (+1+1) year Supporting People contract with with Leeds Housing Concern to provide the Single Homeless Women's Service at a contract value of approx. £530,500 per annum</p>	<p>Director of Environment and Neighbourhoods ()</p>	<p>1/3/11</p>	<p>n/a</p>	<p>Report to be presented to Delegated Decision Panel prior to decision being taken</p>	<p>Neil Evans, Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk</p>
<p>ALMO / BITMO Wide Quality Gas Audits Key decision to approve new contract</p>	<p>Director of Environment and Neighbourhoods ()</p>	<p>1/3/11</p>	<p>With ALMO's / BITMO</p>	<p>Proposed new contract</p>	<p>Director of Environment and Neighbourhoods paul.m.clarke@leeds.gov.uk</p>

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ALMO/BITMO performance indicator targets for 2011/2012 To approve the detail of the Strategic Landlord Performance Indicator Targets for 2011/2012	Director of Environment and Neighbourhoods ()	1/3/11	With the ALMO's and BITMO	None	Simeon Perry simeon.perry@leeds.gov.uk
To approve the annual Partnership agreement and annual grant funding To approve the annual Partnership agreement and annual grant funding	Director of Environment and Neighbourhoods ()	1/3/11	With Leeds Tenant Federation	Report with Leeds Tenant Federation Partnership Agreement, Service Plan as annexes	Director of Environment and Neighbourhoods simeon.perry@leeds.gov.uk
City wide Almo properties for Abestos Removal Key decision to approve new contract	Director of Environment and Neighbourhoods ()	1/3/11	With ALMO's	Proposed new contract	Director of Environment and Neighbourhoods paul.m.clarke@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Property Exchange with Leeds Federated Housing Association Approval of proposal to exchange 15 properties owned by LFHA in the Garnets demolition area for miscellaneous LCC owned properties of an equivalent value.	Executive Board (Portfolio: Neighbourhoods and Housing)	9/3/11	Ward members, AVH	The report to be issued to the decision maker with the agenda for the meeting	sue.morse@leeds.gov.uk
Domestic Energy Efficiency Report 2010 To adopt the report	Executive Board (Portfolio: Environmental Services)	9/3/11	N/A	Domestic Energy Efficiency Report to be issued for February committee cycle	Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk
Advice Agency Grant Allocations 2011/12 Approval of grant allocations to advice agencies including Leeds CAB, Chapeltown CAB and Harehills and Chapeltown Law Centre for 2011/12.	Director of Environment and Neighbourhoods ()	16/3/11	Consultation with advice agencies involved, relevant Officers and Members.	Equality Impact Assessment, Regeneration Management Team report	Director of Environment and Neighbourhoods julie staton@leeds.gov.uk

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
<p>Infrastructure Support Fund Grant Allocations 2011/12 Approval of grant allocations for the Infrastructure Support Fund to organisations to enable them to deliver practical infrastructure support services to the wider voluntary sector for 2011/12.</p>	<p>Director of Environment and Neighbourhoods ()</p>	<p>16/3/11</p>	<p>Consultation with current infrastructure providers, questionnaire to wider sector in partnership with Leeds Infrastructure Consortium to establish future infrastructure service priorities, consultation with relevant Officers in LCC and NHS and with Executive Member.</p>	<p>Equality Impact Assessment, Regeneration Management Team report.</p>	<p>Director of Environment and Neighbourhoods Julie.staton@leeds.gov.uk</p>
<p>Assistance to Vulnerable Private Homeowners through equality secured loans funded through unsupported borrowing Approval for a scheme of unsupported borrowing to finance equality secured loans</p>	<p>Executive Board (Portfolio: Neighbourhoods and Housing)</p>	<p>30/3/11</p>	<p>n/a</p>	<p>The report to be issued to the decision maker with the agenda for the meeting</p>	<p>andy.beattie@leeds.gov.uk</p>

Key Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be Considered by Decision Maker	Lead Officer (To whom representations should be made and email address to send representations to)
Delegation of Services to Area Committees To consider and agree additions to the Area Committee Function Schedule of the Constitution, proposing the delegation of environmental services to Area Committees	Executive Board (Portfolio: Neighbourhoods and Housing)	30/3/11	Programme of consultation currently being undertaken with all members	The report to be issued to the decision maker with the agenda for the meeting	Helen Freeman helen.freeman@leeds.gov.uk
ALMO/BITMO Penalty/Incentive Scheme To approve the detail of the Strategic Landlord Performance Management Penalty/Incentive Scheme.	Director of Environment and Neighbourhoods ()	1/4/11	With the ALMO's and BITMO	None	Simeon Perry simeon.perry@leeds.gov.uk
Restructure of Environmental Services To agree an amended structure for Environmental Services in the Environment and Neighbourhoods Directorate	Director of Environment and Neighbourhoods ()	1/4/11	Consultation with members, Staff and Trade Unions	n/a	Helen Freeman helen.freeman@leeds.gov.uk

<p>Request to invoke the second 12 month extension period to the existing Supporting People service level agreement with Leeds City Council Adult Social Care Mental Health for the Mental Health Housing Support Team Service at a cost of £732,544.85 for t Authorisation to invoke the second 12 month extension period to the existing Supporting People service level agreement with Leeds City Council Adult Social Care Mental Health for the Mental Health Housing Support Team Service at a cost of £732,544.85.</p>	<p>Director of Environment and Neighbourhoods ()</p>	<p>1/5/11</p>	<p>n/a</p>	<p>Report to be presented to the Delegated Decision Panel</p>	<p>Neil Evans, Director of Environment and Neighbourhoods neil.evans@leeds.gov.uk</p>
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NOTES

Key decisions are those executive decisions:

- which result in the authority incurring expenditure or making savings over £250,000 per annum, or
- are likely to have a significant effect on communities living or working in an area comprising two or more wards

Executive Board Portfolios

Executive Member

Resources and Corporate Functions	Councillor Keith Wakefield
Development and Regeneration	Councillor Richard Lewis
Environmental Services	Councillor Thomas Murray
Neighbourhoods and Housing	Councillor Peter Gruen
Children's Services	Councillor Judith Blake
Leisure	Councillor Adam Ogilvie
Adult Health and Social Care	Councillor Lucinda Yeadon
Leader of the Conservative Group	Councillor Andrew Carter
Leader of the Liberal Democrat Group	Councillor Stewart Golton
Leader of the Green Group	Councillor Ann Blackburn
Advisory Member	Councillor Jane Dowson
Advisory Member	Councillor Richard Finnegan

In cases where Key Decisions to be taken by the Executive Board are not included in the Plan, 5 days notice of the intention to take such decisions will be given by way of the agenda for the Executive Board meeting.

LEEDS CITY COUNCIL

BUDGET AND POLICY FRAMEWORK DECISIONS

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer
Budget	Council	23 rd February 2011	Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Resources
Council Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	
Children & Young People's Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Children's Services
Council Business Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Policy, Planning and Improvement)
Crime and Disorder Reduction Strategy	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Environments and Neighbourhoods
Development Plan documents	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer
Local Transport Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Plans and alterations which together comprise the Development plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Youth Justice Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Children's Services
Licensing Authority Policy Statement	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Corporate Governance)
Leeds Strategic Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Assistant Chief Executive (Policy, Planning and Improvement)
Health and Wellbeing Plan	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Adult Social Care
Economic Development Strategy	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development
Climate Change Strategy	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of City Development

Decisions	Decision Maker	Expected Date of Decision	Proposed Consultation	Documents to be considered by Decision Maker	Lead Officer
Leeds Housing Strategy	Council		Via Executive Board	Report to be issued to the decision maker with the agenda for the meeting	Director of Neighbourhoods and Environment

NOTES:

The Council's Constitution, in Article 4, defines those plans and strategies which make up the Budget and Policy Framework. Details of the consultation process are published in the Council's Forward Plan as required under the Budget and Policy Framework.

Full Council (a meeting of all Members of Council) are responsible for the adoption of the Budget and Policy Framework.